

CPH Recertification Activities – Credit Guide

All recertification credits must relate directly to public health.

| Continuing Education/ Professional Development Activity | CPH Credits |
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| Academic CEPH-Accredited or Other Accredited School or Program – Semester-Long Course | 15 CPH credits per course |
| Academic CEPH-Accredited or Other Accredited School or Program – Trimester/Quarter-Long Course | 10 CPH credits per course |
| Academic Course – Teach | 10 CPH credits per course |
| AJPH Article Review | 1 CPH credit per article (<i>Up to 6 credits per cycle</i>) |
| Conferences/Meetings – Participation/Attendance | 1 CPH credit per 1 hour |
| Courses Taken – Online Training Courses | 1 CPH credit per 1 hour |
| Courses Taken – In-Person Training Courses | 1 CPH credit per 1 hour |
| CPH Book Club Participation | 5 CPH credits per year |
| Dissertation | 15 CPH credits per year |
| Earning Other Public Health-related certifications | 10 CPH credits |
| Grant Review (Technical) | 10 CPH credits (<i>Up to 20 credits per cycle</i>) |
| Grant Submission (Approved) | 10 CPH credits (<i>Up to 20 credits per cycle</i>) |
| Guest Lecturer | 1 CPH credit per 1 hour |
| Item Writer for NBPHE Exams or Study Guides | 10 CPH credits per year |
| Leadership Institute Participation | 1 CPH credit per 1 hour |
| Manuscript Review (Technical) | 6 CPH credits per manuscript |
| Medical/Clinical Residency | 15 CPH credits per year |
| Mentoring Program | 6 CPH credits per year |
| Podcasts | 1 CPH credit per 1 hour |
| Presentation Attendance (Online/In-Person) | 1 CPH credit per 1 hour |
| Presenting (Online/In-Person) | 1 CPH credit per hour of a presentation (<i>Up to 5 credits per presentation including prep time</i>) |
| Public Health Fellowship | 15 CPH credits per year |
| Publication (Peer-reviewed) | 10 CPH credits per article |
| Seminar Participation | 1 CPH credit per 1 hour |
| Site Visits/Training for Public Health Accreditation Organizations | 1 CPH credit per 1 hour |
| Teach Multi-Day Course | 10 CPH credits per course |
| Volunteer/Leadership Service | 1 CPH credit per 1 hour (<i>Up to 20 hours per cycle</i>) |
| Webinar Participation | 1 CPH credit per 1 hour |
| Workshop – Create and Lead | 6 CPH credits per course |
| Workshop Participation | 1 CPH credit per 1 hour |

Additional Activity and Credit Information

Things to Note:

- Activities must relate to the [CPH Content Outline](#) and can be from any organization/provider.
- Your job or work responsibilities generally will not count towards recertification. Recertification activities are above and beyond your routine job.

Attending Public Health Professional Events

- Conferences, workshops, webinars, presentations, podcasts, leadership institutes, and seminars, including face-to-face, audio/videoconference, and online delivery. Credit shall only be earned for individual sessions focused on CPH areas of competency. Time on general sessions, refreshment breaks, and social events shall not count. **Note:** The credits you earn can be from any organization/provider. NBPHE does not have a list of authorized providers for recertification activities, but we do provide CPHs with the [Activity Finder](#) as a resource for credits.
 - For activities offered by pre-approved providers, credits earned will be determined by provider.
 - For activities offered by providers which are NOT pre-approved, 1 CPH credit for 60 minutes.

Attending Public Health College or University Courses

- College or university courses and programs (e.g., face-to-face, or online) taken for academic credit which result in a passing grade. Summer institutes are also allowed under this category. Courses and programs under this category must be related to the content of the CPH exam.
 - 15 CPH recertification credits per semester-long class or summer program
 - 10 CPH recertification credits per trimester or quarter-long class.

Instruction, Presenting, Writing or Professional Contribution

- 10 credits for each formal grant application written and approved (limit of two per recertification cycle).
- 10 credits for each peer-reviewed article, chapter or book written and published (limited to authors who made substantial contributions to published document).
- 10 credits will be earned for participation in each formal/technical grant review session (limit of 20 credits per recertification period).
- 10 credits for each new multi-day course. Course must be newly developed and delivered by CPH to be eligible for credit (limit of one per recertification period).
- 8 credits for each full day of participation as a site visitor in a public health accreditation organization site visit or training as a site visitor.
- 6 credits for participation in a formal public health mentoring program.
- 6 credits for each new one-day workshop or seminar that is instructed. Workshop/seminar must be newly developed and delivered by CPH to be eligible for credit (limit 1 per recertification period).
- 5 credits per year for participating in the CPH book club or reading a recommended book from the book club.
- 1 credit per hour for participation in a public health leadership program.
- 1 credit per hour for presenting in-person/online or being a guest lecturer (limit of 5 credits per presentation including prep time). Presentation must be newly written/developed by speaker to be eligible for credit.

Residencies and Dissertations

- Medical residency
 - 15 credits per year are earned during a medical residency.
- Dissertation
 - 15 credits per year while working on a dissertation.

Public Health Fellowship

- Participation in formal public health fellowship training programs will earn 15 recertification credits per year.

Certification Activities

- Earning a certification in public health or a related field (other than the CPH) may earn 10 recertification credits.
 - Earning public health related certifications may count up to 10 credits towards CPH recertification. You may only count your awarded certification once during the lifecycle of your CPH. However, continuing education/recertification activities that may be reported to maintain other public health related recertification may also count towards CPH recertification, assuming they relate to the domain areas of the CPH exam.
- Item-writer for NBPHE's certification exams or study guides (10 credits per year).

Service Activities

- Non-compensated public health activities (e.g., service as a board member for a public health organization, volunteering at a public health service event, etc.) General membership in an organization shall not count.
 - 1 credit per hour for service activities. An additional 2 recertification credits may be earned for each leadership position (e.g., board or committee chair) held during the recertification period. This category is limited to a maximum of twenty hours per recertification period.

AJPH Article Review

- Credit may be earned by reading articles from the American Journal of Public Health (AJPH).
 - 1 credit per article. Visit the [AJPH Article Review webpage](#).

Note: NBPHE randomly audits approximately 5% of certificant recertification applications for review. CPHs are advised to retain supporting documentation of recertification credits earned. CPHs selected for an audit will receive an email from NBPHE's certification staff and will be required to submit verifiable documentation (i.e., college transcript, certificate of completion, copy of article, program brochure, flyer, syllabus, or roster) for each activity listed in the recertification application.